

**South Bengal State Transport Corporation (SBSTC)**

**( A Govt. of West Bengal Undertaking)**

**Belghoria Divisional Office, 5/5, B.T. Road ,Kolkata- 700056.**

**Short Tender Notice Inviting Tender No. BTO/ 095/ SBSTC dated 10.10.2015**

**1 . South Bengal state Transport Corporation (SBSTC) intends to engage bonafide person / Franchisee for engagement of bus franchisee who will operate SBSTC buses ,sell tickets on route in and around Falta Depot ,SBSTC. He has to top up HSD (High Speed Diesel ) in Buses and maintain the buses too. Approximately 10 nos.Midi buses with seating Capacity of 23 seats and 12 nos. of 54-seater buses will ply on route.**

**Tender is invited from reputed franchisee having relevant capabilities to operate in west Bengal & South 24 pgs district.**

**2. For filing, interested bidders can download the tender document from the website : [www.sbstc.co.in](http://www.sbstc.co.in).**

**3. Rs 5000/- as non refundable cost of tender document (tender fees) should be submitted in the form of DD in the office of The Division Manager ,South Bengal state Transport Corporation, 5/5B.T.Road.Kolkata-56 . The Demand draft issued from any nationalized bank /scheduled bank should be payable at Durgapur drawn in favour of 'South Bengal state Transport Corporation'.**

**Divisional Manager ( Belghoria Division)**

**South Bengal State Transport**

**Corporation.**

**5/5 B.T ROAD .KOLKATA -700056.**

# **SOUTH BENGAL STATE TRANSPORT CORPORATION**

5/5 B.T ROAD, KOLKATA-56

(A Govt. of West Bengal Undertaking)

## **Tender document for engagement of bus franchise who will operate SBSTC Bus**

<b>Date of Publishing</b>	<b>10/10/2015 after 16.00 Hrs.</b>
<b>Bid Submission and Document Download Start Date</b>	<b>10/10/2015 after 16.00 Hrs.</b>
<b>Last date for submission of Tender Document, both Technical &amp; Financial bids</b>	<b>16/10/2015 up to 14.00 Hrs.</b>
<b>Opening of Technical bids&amp;financial bid</b>	<b>16/10/2015 after 16.00 Hrs.</b>
<b>Address of Communication</b>	<b>DIVISIONAL MANAGER, BELGHORIA, South Bengal State Transport Corporation, 5/5 B.T ROAD, KOLKATA-56  Email Id:- <a href="mailto:sbstcedpbel@gmail.com">sbstcedpbel@gmail.com</a> &amp; <a href="mailto:sbstcmd@gmail.com">sbstcmd@gmail.com</a>.</b>
<b>Content of the Tender Document</b>	<b>Eligibility criteria for the Bidders:- 1. Technical Bids. 2. Financial Bids.</b>

# **SOUTH BENGAL STATE TRANSPORT CORPORATION**

5/5 B.T ROAD, KOLKATA-56

(A Govt. of West Bengal Undertaking)

## **TECHNICAL BID**

### **(I) ELIGIBILITY CRITERIA FOR THE BIDDER**

Copies of the following documents are to be enclosed with the technical bid

1. Bidder should have relevant capabilities to operate in West Bengal. Preference will be given to operators of South 24prgs district. Supporting papers to be enclosed
2. Bidder should submit the Copy of PAN Card, Trade License, Income Tax Return for last 3 years, VAT Certificate.
3. An application fees of Rs. 5000.00 (five thousand) non refundable in the form of Demand Draft in favour of South Bengal State Transport Corporation to be submitted.
4. Parties should submit a declaration of furnishing Bank Guarantee to an extent of Rs 20000/-per bus if the job is assigned to them. The Bank Guarantee will be kept withheld for the period of work order and further for 6months from the date of termination of the order.
5. Bidder should ensure safe custody of the vehicles while undertaking the order. Necessary declaration of the same are to be enclosed.
6. Successful Bidder should give consent for entering into an agreement with the Corporation in case Work order is placed on them. Consent letter in this respect is to be enclosed.
7. Bidder should submit no deviation certificate from the tender document as prescribed by the Corporation.
8. The hard copies of all relevant documents to be submitted in the tender box kept in the office of The Managing Director, South Bengal State Transport Corporation, Dr. B. C. Roy Avenue, Durgapur, 713201 by 16/10/2015 up to 14.00 Hrs
9. Agency/Bidder should have been registered under P.F &E.S.I regulation and should have a valid Labour License.

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**(II) GENERAL TERMS & CONDITIONS FOR THE BIDDER**

1. Tender should be in the prescribed format obtained from the website [www.sbstc.co.in](http://www.sbstc.co.in) and it should be submitted as per the instruction given in this tender document.
- 2 SBSTC reserves the right either to accept or reject any or all of the tenders at any time to award of contract.
3. SBSTC reserves the right to choose any / all buses to be franchised and change the no. of buses to be franchised.
4. The successful bidder / bidders shall be intimated of his selection for the award of contract. Hence no enquiry in this regard will be encouraged.
05. The rates quoted in the Financial Bid shall be exclusive of all Taxes levied by the Appropriate authorities, insurance, service tax etc
06. The rate quoted in the Financial Bid shall be valid for 180 days from the date of opening of Financial Bid.
07. Insurance cost of each bus to be borne by the Franchisee.
08. The bidder shall be solely responsible for the payment of sales Tax and other taxes, if any levied by the Government and other local bodies.
09. In exceptional circumstances, SBSTC may solicit the bidders consent to an extension of the period of validity. The request and the responses thereto shall be made in writing (or by e-mail or fax).
10. The SBSTC may, at its discretion, extend the deadline for submission of bids by amending the bid documents.
11. During evaluation of Technical bids, SBSTC may, at its discretion, ask the bidder for clarification of his bid.
12. SBSTC will scrutinize the bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the bids are generally in order.
13. SBSTC reserves the right to allot the jobs to the successful bidder / bidders in phases.
14. SBSTC reserves the right at the time of award of contract to increase or decrease the quantity of goods and services originally specified in the schedule of requirements without any change in unit price or other terms and conditions.
15. SBSTC reserves the right to distribute the contract of buses among the successful bidders at the highest attained rate.

16. Managing Director, SBSTC will act as the Arbitrator in case of any disputes. The jurisdiction will be at Durgapur.

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- 17 Engagement of Driver is to be done by Franchisee.
- 18 H.S.D and maintenance for operation of the Buses are to be arranged by the Franchisee
- 19 Buses are to be operated at the prescribed route as fixed up by SBSTC.
- 20 Fare to be collected should be as per rate fixed by Govt. of West Bengal
- 21 SBSTC reserves the right to increase or decrease the Rate per bus per month based on the ground situation and mutual discussion.
- 22 Buses are to be parked inside the premises of Falta Depot, SBSTC without fail.
- 23 Any damage to the bus due to mishandling by the agency has to be compensated in full.
- 24 Rs 20000/-(Rupees twenty thousand) per bus as security deposit in terms of bank Guarantee/DD is to be deposited and will be kept by the corporation during the contract period and further for a period of six months after expiry of the contract period.
- 25 Franchisee must ply the services assigned to them all days in a month without fail otherwise liquidity damage amounting to Rs 500/-per day per bus for non operation will be charged.
- 26 Franchisee will have to execute a contract with the Corporation before the date of commencement of the order.
- 27 Running/Breakdown maintenance including on road breakdown maintenance should be carried out by the franchisee. Toll tax should also be paid by the franchisee.
- 28 The repair & maintenance (preventive+predictive) has to be authenticated by authorized personnel of S.B.S.T.C .
- 29 The schedule Repair, Maintenance of the buses has to be done as directed by authorized personnel of S.B.S.T.C .
- 30 The Major change of spares /units has to be authenticated by authorized personnel of S.B.S.T.C .

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**Price BID/BOQ (Financial bid)**

“Financial Bid” shall contain the financial bids with the base rate per accounting exclusive of all taxes and service charge (wherever applicable) to be quoted. Bidders are required to fill **Rate per bus for Midi bus with seating capacity of 23 seats and 54 seater standard bus**, further bidders are required to explain the taxes/levies etc. in **Price Bid** .

**(IV) METHOD OF SUBMISSION OF BOTH TECHNICAL & FINANCIAL BIDS.**

**1. TECHNICAL BID** (cover-I) should contain the following covers.

- (i) One Sealed cover containing the documents required to prove the eligibility criteria mentioned in the tender document along with the letter accepting the terms and conditions of the tender.
- (ii) Separate sealed cover containing all technical specifications as specified in the bid to be submitted physically . All the copies should be self attested by the bidder.
- (iii) The Technical Bid must be accompanied by **non refundable application fees by D.D** as mentioned in serial no(3) of the **eligibility criteria of bidders**.
- (iv) All these covers should be placed in a single cover along with non refundable application fees by D.D and covering letter and sealed properly and super scribed as **“TECHNICAL BID FOR BUS OPERATION IN FALTA DEPOT,SBSTC”**.

**2. BOTH TECHNICAL & FINANCIAL BIDS** to be submitted on or before **16/10/2015 up to 14.00 Hrs.**..Physical copies of the supporting documents along with **non refundable application fees by D.D** mentioned above should be submitted to office of **“The Divisional Manager”**, South Bengal State Transport Corporation, 5/5 B.T Road, Kolkata-56  
**by 16/10/2015 up to 14.00 Hrs**

Divisional Manager, Belghoria  
South Bengal State Transport Corporation.