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To
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Sub: Engagement of Selling Agent in the route Durgapur Rly. Stn. to Shibpur (Midi)
Ref:-Tender notice DTO-281/SBSTC/16 dated 04/06/2016

In inviting a reference to the above, you are hereby informed that you have been selected for engagement as "Selling Agent" of this Corporation in the route DURGAPUR RAILWAY STATION to SHIBPUR (Midi) subject to your fulfillment of the following terms and conditions:-

1. Your engagement as Selling Agent will be for an initial period of 3(three) months from the date of agreement which may be renewed from time to time considering your performance as per decision of the Corporation however accrue upon you for further continuity of such agency. Corporation retains the right to terminate the contract any time without assigning any reason.
2. You will be provided with the fare chart on the basis of which the fare is to be collected. You have to ply the vehicle as per the prescribed time-table of the Corporation.
3. Agent will pay the minimum charge equivalent to Rs. 14.10 per K.M.per bus and collect tickets from the cash section of the Durgapur Depot. Additional 10% of the ticket value must be purchased. If additional tickets are unsold the same will be carried forward on the next day.
4. Agent will receive the commission @ 8% on total sale as referred as above and 16% on additional sale as their service charge.
5. Agents will engage at least one person as Ticket Collector on his behalf to whom identity card will issued by the Agent and to be endorsed by the In-charge D.I. of the concerned Depot
6. Corporation will not engage any conductor to sell tickets in the said service. Corporation will engage one HV Driver who shall be the custodian of the vehicle and also supervise the route on behalf of the Corporation giving all sorts of cooperation with the selling agent.
7. Minor Running Maintenance if any, on road will be met up by the Agent. Toll tax will be paid by the Agent
8. The minimum KMPL of the vehicle must be 04.10 which will be computed on monthly basis. Any en route additional expenses incurred on account of HSD to be compensated by the agent concerned.
9. The selling agent shall initially purchase tickets in advance which would be verified daily by the Cashier who shall report to the D.I. concerned.
10. Driver will get 1% incentive on sale.
11. (a) The Selling Agent will have to pay Rs.8000/- (Rs. Eight thousand) only as a security deposit which may be forfeited in case the selling agent is found involved in malpractice.
(b) In case of selling agent fails to operate the service within 3 (three) months , the deposited security money may be forfeited.
12. The Selling Agent must ply the service 26 days in a calendar month. For less than 26 days, penalty will be imposed and deduction will be done @ 10% of the ticket value for a day from his commission..
13. The Traffic Section will allow the vehicle to operate in route by the concerned Selling Agent only after verification of cash deposition slip of the Selling Agent and getting concurrence from the D.I. concerned.
14. For any non operation of the service, the selling agent will inform to D.I. in writing before 12 hours, otherwise Rs.2000/- (Rs. Two Thousand) per day will be deducted from his sale commission.

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15. In case of B/D of the vehicle or non operation of the service for any incident like bandh, obstruction, accident etc. , the ticket value will be calculated up to that point and regarding refund of tickets from selling agent will be done within 3 (three) days.
16. The amount of charge will be hiked proportionately due to increase of fare in future.
17. If any ticketless passengers is / are found / detected, fine will be imposed on Selling Agent as per system in vogue in SBSTC.
18. The concession will be allowed to the passengers as per Notifications issued by the Transport Department, Government of West Bengal.

The operation shall start with immediate effect on trial basis which will be reviewed in future . The selling agent shall execute a contract in a non judicial stamp paper of Rs. 10/- with the Corporation before the date of commencement of the service.


Managing Director
South Bengal State Transport Corporation