



South Bengal State Transport Corporation

(A Government of West Bengal Undertaking)

Dr.B.C.Roy Avenue, Durgapur-713201, Dist.:-Burdwan.

TENDER DOCUMENTS OF PRINTING & SUPPLING

PAPER ROLL FOR TICKET VENDING MACHINE

Tender no & Date		SBSTC/E-TND/PAPER ROLL /17-18 Dt 31.08.2017
Name of the work		PRINTING & SUPPLING PAPER ROLL FOR TICKET VENDING MACHINE
Specification		Specification of paper is given in PARA III
Availability of Tender Documents		From the date of advertisement till 18.09.2017 up to 14.00 hrs.
Last date for submission of Tender Document, both Technical & Financial bids		19.09.2017 up to 12.00 hrs
Opening of Technical bids		21.09.2017 after 14.00 hrs
Opening of Financial bids		To be notified later on
Address of Communication		Managing Director, South Bengal State Transport Corporation, Dr. B. C. Roy Avenue, Durgapur, 713201. Email Id:- sbstcpurchase@gmail.com & sbstcmd@gmail.com .
Content of the Tender Document		Eligibility criteria for the Bidders:- 1. Technical Bids. 2. Financial Bids.

TECHNICAL BID

(I) ELIGIBILITY CRITERIA FOR THE BIDDER

Copies of the following documents are to be enclosed & uploaded with the technical bid

1. Bidder should have experience in the relevant field and have experience of supplying to different Govt. Organisation. Supporting paper to be uploaded.
2. An application fees of Rs. 2,000.00 (Two thousand) non refundable in the form of Demand Draft drawn in favour of South Bengal State Transport Corporation to be submitted. Scan Copy of the same to be uploaded.
3. Bidder should submit the Copy of PAN Card, Trade License, Income Tax Return for last 3 years, GST Certificate.
4. The Bidder should enclose declaration regarding uninterrupted FOR supply as per the delivery schedule to our Durgapur/ Belghoria Divisional. Bidder should submit no deviation certificate from the Specification as prescribed by the Corporation.
5. The hard copies of all relevant documents WITH A SAMPLE OF THE PAPER ROLL for which quotation is submitting to be submitted in the tender box kept in the office



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of The Managing Director, South Bengal State Transport Corporation, Dr. B. C. Roy
Avenue, Durgapur, 713201 by 12.00 hrs of 20.09.2017

(II) GENERAL TERMS & CONDITIONS FOR THE BIDDER

01. Tender should be in the prescribed format obtained online from the e-tender portal www.wbtenders.gov.in and it should be submitted as per the instruction given in para (IV) of this tender document.
02. SBSTC does not take any responsibility for the delay caused due to non availability of Internet connection ,Internet traffic jam etc. for online bids.
03. SBSTC reserves the right either to accept or reject any or all the tenders at any time. Corporation reserves the right to choose the suppliers from successful bidders based on rate, quality of paper etc. For successful bidder whose product has not been used by the Corporation, trial order may be placed followed by formal order subject to satisfactory report.
04. SBSTC reserves the right to choose any / all and change the quantity required.
05. The successful bidder/ bidders shall be intimated of his selection for the award of contract. Hence no enquiry in this regard will be encouraged.
06. The rates quoted in the Financial Bid shall be exclusive of GST. The rates of GST must be quoted clearly.
07. The rate quoted in the Financial Bid shall be valid for **365 days** from the date of opening of Financial Bid. However the period of contact may be extended for a further period of ONE year on mutual consent.
08. If it is found that the supplied materials are not as per specifications, the supply made will be rejected and the order may be cancelled.
09. The bidder shall be solely responsible for the payment of GST and other taxes, if any levied by the Government and other local bodies in future.
10. In exceptional circumstances, SBSTC may solicit the bidders consent to an extension of the period of validity. The request and the responses thereto shall be made in writing (or by e-mail or fax).
11. Online Bid must be submitted not later than the specified time & date.



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12. The SBSTC may, at its discretion, extend the deadline for submission of bids by amending the bid documents.

13. During evaluation of Technical bids, SBSTC may, at its discretion, ask the bidder for clarification of his bid.

14. SBSTC will scrutinize the bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the bids are generally in order.

15. SBSTC, reserves the right at the time of award of contract to increase or decrease the quantity of goods originally specified in the schedule of requirements without any change in unit price or other terms and conditions.

16. SBSTC, reserves the right to allot the jobs to the successful bidder / bidders in phases as per L1 rates.

17. SBSTC reserves the right to place order to the successful bidders as per its discretion.

18. The Managing Director, SBSTC, will act as the Arbitrator in case of any disputes. The jurisdiction will be at Durgapur.

19. **Delivery Schedule:-**

Materials should be supplied at our Durgapur/ Belghoria Division office as per delivery schedule. Corporation reserves the right to cancel the Purchase Order in case the delay is more than the specified period.

20. **Payment Terms:-** 100% payment will be done after receipt of materials with relevant papers.

22. Financial bid of only those bidders will be opened who are found to have fulfilled all the criteria as specified in Technical bid.

24. **Price BID/BOQ** (Financial bid)

“Financial Bid” shall contain the financial bids with the base rate per accounting inclusive of transportation, freight charges, and GST (wherever applicable) to be quoted. Bidders are required to fill online only in the **BOQ Folder**, further bidders are required to explain the taxes/levies etc. as mentioned in the **Price Bid** and upload a scan copy of write ups on taxes/levies etc in the **Misc Folder**.



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(III) SPECIFICATION OF THERMAL PAPER ROLL (FOR TENDER)

Length:-	14 M
Width:-	54-55 mm
Thickness:-	48-50 GSM
Hologram of "SBSTC" to be printed repeatedly in 30' diagonally throughout the paper.	
Quantity:-	Approx 9000 roll per month

(IV) METHOD OF SUBMISSION OF BOTH TECHNICAL & FINANCIAL BIDS.

1. TECHNICAL BID (cover-I) should contain the following covers.

(i) One Sealed cover containing the documents required to prove the eligibility criteria mentioned in the tender document along with the letter accepting the terms and conditions of the tender.

(ii) Separate sealed cover containing all technical specifications as specified in the bid to be submitted physically & scan copy to be uploaded at desired folder. All the copies should be self attested by the bidder.

(iii) The Technical Bid must be accompanied by **non refundable application fees by D.D** as mentioned in clause 2 of para (i).

(iv) All these covers should be placed in a single cover along with non refundable application fees by D.D and covering letter and sealed properly and super scribed as **"PRINTING & SUPPLING PAPER ROLL FOR TICKET VENDING MACHINE "**.

2. BOTH TECHNICAL & FINANCIAL BIDS to be submitted in Online format on or before 19.09.2017 at 12.00 hrs. Physical copies of the supporting documents along with **non refundable application fees by D.D** mentioned above should be submitted to office of **"The Managing Director"**, South Bengal State Transport Corporation, Dr. B. C. Roy Avenue, Durgapur, 713201 by 12.00 hrs. on 20.09.2017

Managing Director,

South Bengal State Transport Corporation