

To
The Managing Director,
South Bengal State Transport Corporation
Durgapur.
Mail: sbstctrffic@gmail.com

Sub:- Hiring of SBSTC bus on chartered trip.

Sir/Madam,

I would like to hire ----- no. of SBSTC Buses as per details given below.

1. Name:
2. Full Address with Telephone no of the applicant:-
3. Mail id of the applicant:-
4. Date of Journey:-
5. Purpose of the journey:-
6. Category of bus: Midi/ Standard (Semi Deluxe)/AC (Standard)/Volvo
7. Details of Journey:-
From _____ to _____ via _____
8. Reporting Place & time _____
Departure time from _____
9. Expected arrival date & time _____

I shall abide by the terms and conditions set-out by SBSTC for hiring a bus and shall pay the 'toll tax'/ 'parking fee' (if any) to be paid during the period of the above journey. Further, I shall bear the damage cost of the vehicle/s if occurred during the journey period. Admissible GST will apply.

(Name& Signature)

Date:-

Place:-

(E-mail should be sent to sbstctrffic@gmail.com)